



United States  
Department of  
Agriculture

Food and  
Nutrition  
Service

Mountain  
Plains  
Region

1244 Speer Boulevard  
Denver, CO 80204-3585

Reply to SP-00-13  
Attn. of: CACFP-608  
SFSP-398

MAR 28 2005

Subject: Single Claim and 60/90 Day Reporting

To: STATE AGENCY DIRECTORS - Colorado ED, Colorado DPHE,  
(Child Nutrition Programs) Iowa, Kansas, Missouri ED,  
Missouri DH, Montana OPI,  
Montana DPHHS, Nebraska ED,  
North Dakota, South Dakota,  
Utah and Wyoming

Recently we have had questions relating to the impact of P.L. 105-336 requirements for single claims on the 60/90 Day reporting requirements. As you know the law requires that State agencies (SAs) which administer more than one of the Child Nutrition Programs, i.e., National School Lunch (NSLP) School Breakfast (SBP), Special Milk (SMP), Child and Adult Care Food Program (CACFP), and Summer Food Service Program (SFSP), develop a common claim for use by their school food authorities (SFAs).

The current 60/90 Day Guidance allows SAs to track the reporting for each of the Child Nutrition Programs separately. The guidance also states that the granting of a one-time exception to a SFA for one program would not preclude that SFA from receiving a one-time exception for the other program(s) it operates. Therefore, we have determined that the policies delineated in the 60/90 Day Guidance continue to apply individually to each program included in the SAs common claim form.

Keep in mind however, that the SA does have the authority to be more stringent than our regulations. It would be permissible to have shorter timeframes for claims submission or to group programs for exception purposes, such as by the FNS reporting mechanism i.e. FNS 10 (NSLP, SBP, SMP), 44 (CACFP), and the 418 (SFSP).

All State Agency Directors

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If you have any questions, please contact our office.

A handwritten signature in cursive script, appearing to read "Stella Nash".

STELLA NASH

Acting Regional Director  
Child Nutrition Programs